

ASSESSMENT OFFICE/GIS DEPARTMENT
COUNTY SERVICES COMMITTEE REPORT
JANUARY 9, 2023

Please see the following report of Assessment Office and GIS Department happenings for the last month. Unfortunately, our Board of Review is meeting during the County Services Committee Meeting this month. I apologize I will not be able to attend, as I know I have not had the opportunity to meet some of you yet. Please feel free to reach out to me if you have any questions.

ASSESSMENT OFC:

1. The deadline for filing assessment appeals was December 9, 2022. We had 62 appeals filed and have been preparing the files for the Board or Review to start meeting on Monday, January 9th.
 - There are three appeals where the appellant is seeking a reduction of greater than \$100,000 in assessed value. A copy of these appeals was provided to the taxing districts as required by state statute.
 - Dixon Public Schools has filed as an Intervenor on the old Shopko property and Kentucky Fried Chicken (KFC).
 - The City of Dixon has filed as Intervenor on KFC but did not wish to intervene on the Shopko value.
 - Other appeals are mostly the quadrennial reassessment jurisdiction where Change of Assessment Notices were mailed to all residential owners.

2. 2022 Tentative Equalization Factor of 0.00% has been submitted by the Department of Revenue. The equalization factor is computed using non-farm property sales from the previous three years.
 - Sales and new construction have seen an increase during this time resulting in equalization factors at the Supervisor of Assessment Level to ensure protection from a state issued factor. Factors range from 3% to 8% depending on the property classification increasing properties Equalized Assessed Values (EAVs).
 - These increases have resulted in larger Estimated EAVs for taxing districts, which in turn will allow them to levy for money this year - so many taxing districts tax rates may be increasing.

3. Current projects:
 - The office staff have started reviewing the new Change Finder aerial photography. This photography is flown once every three years and is added as a layer on our maps. It outlines structures and labels them New, Existing, or Demolished compared to the previous 2019 aerial photography. This helps us identify omitted property for assessment.
 - New field pictures for the 2023 quadrennial reassessment townships also have started coming. The east side of the county will be revalued for 2023: Alto, Reynolds, Viola, Willow Creek, Brooklyn and Wyoming Townships. Office staff will be reviewing all new pictures to determine if there is any change in condition of buildings and any new, changed or removed buildings.

ASSESSMENT OFFICE/GIS DEPARTMENT
COUNTY SERVICES COMMITTEE REPORT
JANUARY 9, 2023

GIS DEPARTMENT:

At current time Sami Elarifi is a GIS Department of one. The former GIS Coordinator, Carmen Bollman has agreed to continue training with Sami on a contractual basis to give him time to get acclimated. Sami and I discussed letting him complete training and get a comfort level of the workflow before pursuing another GIS employee. I anticipate we will be talking about that again in the next coming month or two. In the meantime, I was contacted by a student at the University of Wisconsin-Whitewater interested in interning in the GIS department this summer. Sami and I are going to meet with him next week to discuss this possibility.

In addition to the typical monthly Lee County parcel data maintenance, working with E911/NG911 parcel maintenance and working with the City of Dixon on hosting their GIS system, Sami has been working on setting up a new ArcGIS Enterprise Deployment. This is in response to the county receiving new servers. It was determined that rather than transferring the current GIS server (which has had several crashes in the recent months) as is, we would take this opportunity to make the server more stable.

Sami has prepared a complete description of the GIS Department and an update on the status of that deployment which I have attached. Please feel free to reach out to Sami or I with any questions regarding GIS or the server deployment.

Respectfully Submitted,

Jennifer Boyd, CCAO